

TENDER NOTICE

OPEN NATIONAL CALL FOR TENDER NOTICE N°05/AONO/C KTBA/MO/CIPM/BEC/2025
OF 26/03/2025 FOR THE CONSTRUCTION OF A HOSPITALIZATION PAVILLON AT THE
KOUPA KAGNAM'S DISTRICT MEDICAL CENTER IN KOUTABA CONCIL, DEPARTMENT OF
NOUN, WESTERN REGION.

FUNDING: PIB MINTP,
FISCAL YEAR 2025.
IMPUTATION :

1. Subject of the invitation to tender

As part of the implementation of the Public Investment Budget, the Mayor of Koutaba council, project owner launches on behalf of the Ministry of Public Health, Open National Tender work **FOR THE CONSTRUCTION OF A HOSPITALIZATION PAVILLON AT THE KOUPA KAGNAM'S DISTRICT MEDICAL CENTER IN KOUTABA CONCIL, DEPARTMENT OF NOUN, WESTERN REGION.**

2. Nature of works

The work, objects of this Open National Tender work for the construction of a hospitalization pavillon at the **KOUPA KAGNAM'S District Medical Center KOUTABA** Council, Noun Division, West Region. The consistency of these works is detailed in the "Detailed estimate" and in the "Unit Price List" of each lot.

3. Tranches/Allotment

The work is in a single batch.

4. Estimated cost

The estimated cost of the operation following preliminary studies is 50,000,000 (five million) FCFA.

5. Estimated execution deadline

The maximum period provided by the Project Owner or the Delegated Project Owner for the completion of the work, the subject of this call for tenders, is **four (04)** calendar months. This period runs from the date of notification of the service order to begin the services.

6. Participation and origin

Participation in this call for tenders is open on equal terms to all construction companies under Cameroonian law.

7. Funding

The works subject to this call for tenders are financed by the **Ministry of Public Health** for the 2025 financial year on budget allocation line n°.....

8. Bidding method

The submission method chosen for this consultation is: offline.

However, when both possibilities are open, a bidder cannot use both online and offline mode.

However, when both options are open, a bidder cannot use both online and offline methods.

9. Bid bond

Each bidder must include in his administrative documents, a hand-endorsed bid bond, issued by a financial body or institution approved by the Minister in charge of finance to issue bonds for public contracts and whose list appears in document 14 of the Tender File (TF), the amount of which amounts to 1,000,000 (one million) CFA Francs and valid up to thirty (30) days beyond the initial date limit of the validity of bids. The absence of the bid bond issued by a first-rate bank or financial body of first category authorised by the Minister in charge of Finance to issue bonds for public contracts shall lead to the immediate rejection of the offer. A bid bond submitted but that does not have any relation with the consultation concerned shall be considered as absent. The bid bond presented by a tenderer at the bid opening session shall not be accepted.

10. Consultation of Tender File

The physical file can be consulted free of charge in the MO / MOD services during working hours at the Koutaba Town Hall upon presentation of a receipt for payment to the municipal revenue of the Municipality of KOUTABA, door number..... BP..... telephone.....as soon as this notice is published. It may equally be consulted online on the COLEPS platform at the following addresses: <http://www.marchespublics.cm> and <http://www.publiccontracts.cm> on the ARMP website (www.armp.cm) or on any other electronic communication means indicated by the Project Owner (to be specified).

11. Acquisition of tender file

The physical version of the tender file can be obtained at the KOUTABA Town Hall at the service....., door number....., BP....., telephone....., upon publication of the this notice, against payment of a non-refundable sum of the DAO purchase costs of 100,000 (one hundred thousand) CFA Francs payable to the municipal revenue of the Municipality of KOUTABA.

It is equally possible to obtain the electronic version of the Tender File by downloading it free of charge through the addresses indicated above. However, online submission is subject to the payment of Tender File purchase fees

12. Submission of bids

Each bid shall be drafted in English or French

-For offline submission, the offer in seven (07) copies including one (01) original and six (06) copies marked as such, must reach the receiver of Koutaba Town Hall no later than 24/04/2025 at 10 a.m. sharp and must bear the words:

**"OPEN NATIONAL CALL FOR TENDER UNDER EMERGENCY PROCEDURE
N° 05/AONO/C KTBA/MO/CIPM/BEC/2025 OF 26/03/2025 FOR THE CONSTRUCTION OF A
HOSPITALIZATION PAVILLON AT THE KOUPA KAGNAM'S DISTRICT MEDICAL CENTER IN
KOUTABA CONCIL, DEPARTMENT OF NOUN, WESTERN REGION."**

FUNDING: PIB MINTP, FISCAL YEAR 2025.

"To be opened only during the bid-opening session"

13. Admissibility of bids

The administrative documents, the technical offer and the financial offer must be placed in separate envelopes and submitted in a sealed envelope.

The Project Owner shall not accept:

Bids bearing information on the identity of the tenderers;

Bids submitted after the closing date and time for submission of bids;

Envelopes without indication on the identity of the Invitation to Tender;

- Bids non-compliant with the bidding mode;

Failure to comply with the number of copies specified in the RPA() or offer in copies only;

Any incomplete offer in accordance with the prescriptions of the Tender File shall be declared inadmissible. Especially the absence of a bid bond issued by a financial body or institution approved by the Minister in charge of Finance to issue bonds for public contracts or the failure to comply with the model documents of the Tender File shall lead automatically to the rejection of the bid without any other procedure. A bid bond submitted but not relating to consultation concerned shall be considered as absent. A bid bond presented by a bidder during the bid opening session shall not be accepted.

14. Opening of bids

The opening of the bids is done in one time and will take place from 11 a.m. sharp in the proceedings room of the Municipality of KOUTABA by the Procurement Commission of the Project Owner or the Delegated Project Owner in the procurement room. acts located in the Municipality of KOUTABA.

Only tenderers may attend this opening session or be represented by a person of their choice, duly authorised, even in case of a group of companies.

Under pain of being rejected, the required administrative documents must be submitted in originals or copies certified by the issuing service or the relevant administrative authority, in accordance with the provisions of

the *Special Regulations of the invitation to tender*. They shall be no later than 3 (three) months old from the original deadline for the submission of tenders or must have been issued after the date of signature of the Tender Notice.

In case of absence or non-conformity of a document in the administrative file during the opening of bids, after a 48(forty-eight) hours deadline granted by the Board, the file shall be rejected.
[The opening of bids must take place no later than one hour after the deadline for receipt of tenders set out in the Tender File].

15. Evaluation criteria

15.1 Eliminary criteria

The eliminary criteria set the minimum conditions to be fulfilled in order to be admitted to evaluation following the essential criteria. They should not be the subject of notation. The failure to comply with these criteria shall lead to the rejection of the bidder's offer.

The eliminary criteria include:

- Absence of bid bond at the opening of bids;
- Administrative file (no compliance of an administrative file) not completed in 48 h.
- False declarations, fraudulent schemes or forged documents;
- Appear on the updated list of suspended companies;
- Failure to comply with 70% essential criteria to the qualification threshold of technical bids;
- Absence of the sworn statement for not having abandoned contracts during the last three years;
- Failure to comply with bids file format;
- Absence of a quantified unit price in the financial offer;
- Omission of declaration to submit;
- Insufficient Production of the offer's copies;
- To have presented one civil servant;
- Absence of grading(categorisation) certificate;
- Absence of integrity charter dated and signed
- Absence of the dated and signed commitment statement to comply with environmental and social clauses.

NB: Depending on the specificity of the service, other relevant criteria may be added when drafting the Tender File

15.2 Essential criteria

Bids shall be evaluating according to the following criteria:

- The presentation of the offer (02 criteria);
- Supplier's references (06 criteria) ;
- Experience of supervisory staff (06 criteria);
- Material and essential equipment (06 criteria);
- The execution methodology, the planning, the site's visit report and proposals of execution (05 criteria);
- The financial offer of the candidate (04 criteria);

NB: See the evaluation grid in the DAO

16. Award of contract

The Project Owner shall award the contract to the bidder whose bid meets the required technical and financial qualification criteria and whose offer was evaluated as the lowest by including as the case may be, the rebates proposed

(In case of allotment, specify the maximum number of lots a candidate may be awarded)

17. Maximum number of lots:

This consultation constitutes a single lot.

18. Duration of validity of bids

Bidders shall remain committed to their bids for 90 days from the initial deadline set for the submission of bids.

19. Further information


Additional information may be obtained during working hours from [(SIGAMP service), door number, P.O Box, telephone, fax, e-mail] or online on the COLEPS platform via <http://www.marchespublics.cm> and <http://www.publiccontracts.cm>, or any other electronic communication means indicated by the Project Owner.

20. Fight against corruption and malpractices

For any denunciation of corruption attempt practices, facts or acts, please call the National Anti-Corruption Commission (NACC) on 1517, the Authority in charge of Public Contracts (MINMAP) (SMS or call) on (+237) 673 20 57 25 and 699 37 07 48, the ARMP on 699 75 67 74, or the PO on 694 01 61 73

KOUTABA ON, 01 AVR. 2025

The Mayor of the Municipality of KOUTABA
Project Owner



Abraham Houapiton

Copies:

- Authority in charge of Public Contracts (MINMAP):
- ARMP
- DDMINTP/NOUN (For information)
- P/CIPM/KOUTABA (For information)
- Project Owner
- Notice board/file